College Planning Checklist

1. Choose colleges
   - Location
   - Size (undergraduate class)
   - Student/teacher ratio
   - Major/areas of study
   - Sports
   - Reputation

2. Request information
   - On-line from colleges

3. Sign up to retake college entrance tests
   - ACT
   - SAT I or SAT II

4. Determine deadlines and requirements for each college
   - Application
   - Interest/job/service description
   - Essays
   - Letters of recommendation
   - Who should write your letter of recommendation?
     - Give that person: personal request, resume, why college x, self addressed and stamped envelope
     - Deadline, letter of rec. form, THANK YOU
   - Transcripts (when you request transcript from the school counseling office or records office, give them same information as above. They will have to write counselor recommendation.)
   - Scores from ACT/SAT

5. Explore scholarship options
   Look for scholarships at www.denverscholarship.org/scholarshipdirectory or other scholarship websites. Fill out applications, write essays, keep track and stay organized!

6. Complete Financial Aid steps
   - In January, FAFSA applications are available. (www.fafsa.gov)
   - Ask your parents to complete their 2012 taxes ASAP.
   - For priority consideration, complete your FAFSA no later than March 1.
   - Review your SAR (Student Aid Report) and make corrections as needed.
   - Work with financial aid office at college to MAKE SURE ALL IS COMPLETE.